



# CBC

CHRISTIAN BROTHERS' COLLEGE ST. KILDA

*cultivating boys' character*

*SINCE 1878*

**PRIVATE AND CONFIDENTIAL**

**Application for**

**Fee Assistance**

**2020**

# APPLICATION FOR FEE ASSISTANCE

This form is a request to vary your annual fee commitment to  
CBC St Kilda

In keeping with the ethos of CBC St Kilda ("CBC"), that no child should be denied a Catholic education due to financial hardship, all requests for Fee Assistance will be considered. You are requested to complete this form so that a balanced assessment of your financial situation can be made.

***THIS INFORMATION WILL BE TREATED AS STRICTLY CONFIDENTIAL***

Following receipt of this Fee Assistance Application you will be invited to an interview with the Principal and/or the Business Manager.

When processing your Fee Assistance Application, CBC may request to see supporting documentation such as recent payslips, Centrelink statements, and other evidence of income and debt. Where CBC has asked for this information and it is not provided, CBC may choose to offer a lower level of Fee Assistance or may not offer Fee Assistance at all.

**Parent/Guardian 1:** .....  
(Given names) (Surname)

Street Address: .....

Suburb: ..... Postcode: .....

Phone: ..... (w) ..... (h) ..... (m)

Email(s): .....  
.....

Occupation: .....

**Parent/Guardian 2:** .....  
(Given names) (Surname)

Street Address: .....

Suburb: ..... Postcode: .....

Phone: ..... (w) ..... (h) ..... (m)

Email(s): .....  
.....

Occupation: .....





### Monthly Income and Expenditure details

**Gross Family Income (monthly)**

	Applicant	Spouse/Partner
Salary/Wages	\$	\$
Pension/Benefit/Child Support	\$	\$
Self-Employed income	\$	\$
Other Income (please detail)	\$	\$
<b>TOTAL INCOME</b>	<b>\$</b>	<b>\$</b>

**Expenditure (monthly)**

	Applicant	Spouse/Partner
Tax	\$	\$
Superannuation	\$	\$
Rent	\$	\$
Loans/Mortgage (e.g. House)	\$	\$
Other Loans/Hire Purchase (e.g. Car)	\$	\$
Council Rates	\$	\$
Other School Fees	\$	\$
Electricity/Gas/Water	\$	\$
Telephone	\$	\$
Health Insurance	\$	\$
Other Insurance (house, car, other)	\$	\$
Food	\$	\$
Clothing	\$	\$
Other	\$	\$
<b>TOTAL EXPENDITURE</b>	<b>\$</b>	<b>\$</b>

I am in a position to pay \$..... per week / fortnight / month

Commencing: ..... / ..... / .....

Method of payment (*please circle*)

- Cash                       Cheque                       EFTPOS                       Direct Debit  
 BPay                               Centrelink Deduction

I/We certify that the information provided is correct. I/We acknowledge that:

- CBC recognises the need to provide a payment schedule that will assist to minimise the immediate financial burden.
- as parents/guardians, I/We recognise the requirement to make regular payments to CBC.
- as parents/guardians we recognise our responsibility to fully pay for all optional activities (e.g. externally provided courses at CBC such as VET, Computer purchases and Private Music Tuition), Fee and levy payment arrangements must be met prior to committing to optional activities.
- any Fee Assistance granted will be applied at the end of the school year.
- any Fee Assistance granted is for the current year only and is conditional upon full payment of the agreed amount for the year. This means that if you do not pay the agreed amount then CBC may choose not to apply the Fee Assistance.
- for future years you will need to submit a new Fee Assistance Application at the beginning of each year.
- any Fee Assistance is conditional on the information provided on this form being accurate and complete. If you have provided any inaccurate or misleading information, or have not provided some significant information, then CBC may choose not to apply the Fee Assistance.
- it is important to keep the College fully informed if circumstances change.

.....  
**Signature of Parent/Guardian 1**

.....  
**Signature of Parent/Guardian 2**

Date: ...../...../.....

Date: ...../...../.....

**Please refer to the Fee Assistance Requirements document which sets out the base level of supporting documentation required to be provided in conjunction with this Form.**